

Bowls Wellington

Board Meeting Minutes

7 October 2019 at 6.00 p.m.

At Pelorus Trust Sports House, Seaview



Present

Members	Gerry Macgregor (Acting Chair), Dayle Jackson (President), Wayne Henshaw (Vice-President), Rod Leitch, Sue Way, and Sharman Buckle.
In Attendance	Nigel Dixon (General Manager) and Angela Sheehan (Minutes).
Visitor	Chris Lander, GM Clubs and Community, Bowls New Zealand.
Apologies	Mark O'Connor.

1. Welcome

The Chair welcomed everyone to the meeting, in particular Sharman Buckle to her first meeting of the Board, and also Chris Lander from Bowls New Zealand.

2. Conflicts of Interest

No changes to the Interests Register were advised.

3. Minutes of Previous Meeting

The minutes of the Board meeting held on 19 August 2019 had been circulated, and were taken as read.

It was resolved that the minutes of the meeting held on 19 August 2019 be confirmed as a true and correct record of the meeting.

Rod Leitch / Sue Way

Matters Arising / Action Points

The Board reviewed the list of actions from the previous meeting, noting the following:

- Application had been made to NZCT. Usually they took 8 weeks to respond.
- The new website was very good.
- Digital newsletter, Bowls Wellington Programme Book.
- The public liability insurance policy had been confirmed, and needed to be signed off by the Chair or President.
- Bowls Wairarapa seemed to be beginning to get things in order but would still be open to discussions.

4. Chris Lander (Bowls New Zealand)

Chris introduced himself, saying he was a Wellingtonian. He had joined Bowls New Zealand through Mark Cameron, initially for 8 weeks. This was extended and his role now encompasses Community Development and General Manager of Clubs and cCommunity, however is effectively Marks 2IC. Bowls NZ trying to improve communications and relationships in the community with an emphasis on “respect”. He and the GM met once a month to keep up communication. Bowls NZ looking at ways to add value to clubs by partnering with large organisations such as Turf companies, power companies etc. as they had done with APEX.

5. Green Allocation

Rod Leitch asked about the number of artificial greens that will be allocated in the 2019-20 season. The General Manager assured him that the main object of the allocation of greens was development of the game. Games had been allocated to greens that the Greenkeepers Association had said were suitable for Centre events. At the conclusion of each tournament this year a survey will be conducted on player satisfaction, and the data collected would help inform future allocations.

6. Annual Survey

Sue Way gave a presentation on the results of the annual survey. She had sent out 717 surveys and received 260 responses. There was a noticeable lack of email addresses for some clubs. Two main findings from the survey was A) there was not a lot of support for reintroducing a Bowls Wellington Prizegiving and B) Synthetic greens were considered as suitable for centre tournaments providing they were of adequate standard. Sue will summarise the pertinent points for presentation at the next delegates’ meeting. The Acting Chair thanked her for her work.

Action: Sue Way

7. General Manager’s Report

The General Manager spoke to his report, highlighting the following issues:

- The application to Lion Foundation for \$10,000 had brought in \$5,000.
- The ParrotDog event had been successful, with 13,000 views on Facebook and 30 people signing up for more information. They had been connected with their nearest clubs. ParrotDog was keen to do the event twice-yearly.
- The new website had been launched. The General Manager demonstrated it to the Board.
- The digital newsletter had 1840 subscribers, and feedback had been good. He asked the board for content for future issues.
- Four Hutt Valley pre-season tournaments had been completed: Banner (Stokes Valley), Gough Shield (Eastbourne), Cup (Petone Central), and Bowl (Naenae). David Hewitt was the tournament convenor.
- Congratulations to Mark O’Connor, Chair of Bowls Wellington, on becoming the new President of Bowls New Zealand, and to Sue Way and Dayle Jackson on their honours.
- The affiliation fee had been passed. Bowls New Zealand will now invoice clubs directly.
- The first radio session of the year had been done with Jason at NewstalkZB. The General Manager and Dave Hewitt will share the spot.

- Facebook engagement continued to be strong.

In response to a request, the General Manager will reinstate the section on the website that shows tournament entries compared to the previous year's.

Action: General Manager

7.1 Remuneration of Clubs for Green Use

The Board discussed the General Manager's paper about compensating clubs for the use of their greens, and agreed with his recommendation not to do that at this stage. By hosting events, clubs had the opportunity to increase revenue through the bar, catering, raffles etc, should they be motivated to do so. While some events were not lucrative (Singles and Prestige Pairs for example), hosting events was good for the profile of a club and gave their members a competitive advantage by playing at home and in front of supporters.

7.2 Cash Summary as at 30 September 2019

The Board noted the Cash Summary, which showed a net cash movement for the period of \$7,194.91.

8. Change to Date of Annual General Meeting

Ken Brown had raised that there was not sufficient time between the annual closing of the Bowls Wellington books and its Annual General Meeting. He recommended that the AGM be held a month later, but that will need to be decided at a Special General Meeting. The Board agreed to have that at the same time as the delegates' meeting in March.

9. Chairperson Position

The Board received a letter of resignation from the Chair of the Board, Mark O'Connor, subsequent to his election as President of Bowls New Zealand. The Board accepted the resignation, with effect from today.

Rod Leitch nominated Sue Way for the position of Chair of Bowls Wellington. Dayle Jackson seconded the nomination. There being no further nominations, Sue was declared elected.

The Board noted that Mark's resignation from the Board will create a vacancy. Sue Way was asked to clarify with Mark whether it was his intention to remain a Board Member.

Action: Sue Way

10. Insurance Sign-off

This matter was discussed earlier in Matters Arising.

11. Pennants/ Bowls 3-5 charge

At its previous meeting the Board had agreed to introduce charges for Pennants and Bowls 3-5, and that the proposal should go to the delegates for feedback, then come back to the Board for a decision. The General Manager had drafted a note to accompany the proposal.

Sue Way suggested that consideration be given to sending a Board team to galas.

The General Manager said he had been talking to a sports consulting firm about applying for grant funding to run workshops to help clubs improve their communication with each other.

12. General Business

12.1 Gift for Departing Chair

The Board asked the General Manager to source a gift for the departing Chair of the Board.

Action: General Manager

13. Next Meeting

The next meeting will be held on Monday, 9 December 2019.

The meeting concluded at 8.40 p.m.

Minutes confirmed as a true and correct record:

Chair

Date