



Bowls Wellington

Board Meeting Minutes

16 February 2021 at 5.37 p.m.

At Pelorus Trust Sports House, Seaview

Present

Members Sue Way (Chair), Gerry Macgregor, Dayle Jackson (President), Rod Leitch, and Sharman Buckle.

In Attendance Nigel Dixon (General Manager) and Angela Sheehan (Minutes).

Apologies Jason Puddick.

1. Welcome and Agenda

The Chair welcomed everyone to the meeting. The agenda was confirmed subject to adding a discussion of a disciplinary issue arising out of the recent Octagonal (item 9.1).

2. Interests Register and Conflicts of Interest

No changes to the Interests Register were advised, or conflicts with today's agenda.

3. Minutes of Previous Meeting / Matters Arising

The minutes of the Board meeting held on 7 December 2020 had been circulated, and were taken as read.

It was resolved that the minutes of the meeting held on 7 December 2020 be confirmed as a true and correct record of the meeting.

Dayle Jackson / Sharman Buckle

Matter Arising

- **Workingmen's Bowling Club – Request to Unaffiliate:** A letter had been sent to Workingmen's Bowling Club of Newtown acceding to their request to unaffiliate from Bowls Wellington, and the bowling community had been informed.

4. General Manager's Report

The General Manager spoke to his report, noting in particular that numbers were up across all tournaments.

It was resolved that the General Manager's Report and Finance Report be accepted.

Sue Way / Sharman Buckle

The Board asked that the General Manager report on the clubs and tournaments he attends so that there is a record of that activity. The Bowls Wellington members were enjoying seeing their General Manager attending fixtures.

5. Bowls New Zealand Proposals

The Board considered four issues that had been raised in an email from Bowls New Zealand:

Tournament Travel Equalisation in relation to the National Intercentre and National Interclub Sevens tournaments: Bowls New Zealand wants Centres' feedback on whether they would like Bowls New Zealand to investigate a travel equalisation system that would see all centres contribute the same amount as each other towards travel and accommodation costs related to the two tournaments. The Board agreed it was happy with the status quo – that is, each Centre being responsible for its own travel and accommodation costs related to the two tournaments.

Clearance Certificates: Bowls New Zealand would like to promote the following system to replace the current practice of requiring membership clearance certificates to be completed:

- Remove clearance certificates from the Bowls New Zealand and Centre constitutions.
- Each centre may add to its rules that the Centre Secretary (or equivalent) create a register of those members who owe monies to a bowling club within the Centre.
- Each bowling club must maintain a register of playing members at each bowling club in their region, ensuring they have an accurate register of membership and ultimately the years of playing membership.

The Board **agreed** that the practice of clearance certificates should be discontinued and suggested that enrolment forms have the question "What is your last club?".

Club Affiliation Model: Bowls Wellington had already adopted the Bowls New Zealand Club affiliation fee model.

Champion of Champions: Bowls New Zealand sought the view of Centres view on whether the current pathway from clubs to Champion of Champions was appropriate or should be changed. The Board was divided on this question and **agreed** that member clubs should have an input into the outcome.

6. Wairarapa Entry to Interclub

At its previous meeting the Board had discussed the approach by the Wairarapa Centre about entering a team in the Bowls Wellington Interclub as a way of growing their game, and had agreed to discuss it further at this meeting. The Board asked the General Manager to write to

the Wairarapa Centre advising that Bowls Wellington was happy to have them in the interclub competition but only on certain conditions of play, including that they must choose a Wellington club as their home ground.

Action: General Manager

7. Child Protection Policy

Board Members discussed the draft Child Protection Policy, in particular how the policy should deal with coaches and managers and incidents when other adults might be in the vicinity. The General Manager will talk to College Sport Wellington to get an understanding of the expectations, then resend the policy to Board Members via email for their feedback.

Action: General Manager

8. Strategic Plan

Following the feedback given at the previous meeting, the Chair had reworked the wording of the various goals. Board Members now suggested the following additional amendments, which the Chair will incorporate into the document and redistribute:

Mission Statement

Reword to read: "We are committed to ensuring that bowls is enjoyable, entertaining, and accessible to our community".

Vision

Reword to read: "Bowls Wellington will be the most successful Centre determined by participation, sustainability, and representative performance."

Participation

Retain: "To grow participation and develop our bowlers, the game, and the people who deliver it."

Communication

Reword the heading to "Communication".

Club Support

Reword the heading to "Community and Club Support", and add the following points:

- To support clubs to be self-sustaining within their communities;
- To support the Umpires Association; and
- To support the Greenkeepers Association.

Action: Chair

9. Other Business

9.1 Disciplinary Issue Arising out of Recent Octagonal

The Board discussed an incident at a club involving an individual and two selectors, arising out of the recent Octagonal. There was a subsequent use of social media by the person concerned. Both of these things had the potential to bring the Centre and the game into disrepute. The person concerned had since apologised and taken down his social media posts.

The Board **agreed** that a letter be sent to this person, under the Chair's signature, saying that the behaviour was not acceptable, and quoting appropriate sections from the Bowls Wellington Code of Conduct. A copy of the letter will also be sent to the selectors in question. The General Manager will draft the warning letter and send it to Board Members for feedback.

Action: General Manager / Chair

The meeting concluded at 7.57 p.m.

NEXT MEETING

The next meeting will be held on 5 April 2021.

Minutes confirmed as a true and correct record:

Chair

Date