



## **Bowls Wellington**

### **Board Meeting Minutes**

16 August 2021 at 5.56 p.m.

At Pelorus Trust Sports House, Seaview

#### **Present**

Members Sue Way (Chair), Dayle Jackson (President), Rod Leitch, Sharman Buckle, and Jason Puddick.

In Attendance Nigel Dixon (General Manager) and Angela Sheehan (Minutes).

Apologies An apology was received from Gerry Macgregor.

#### **1. Welcome**

The Chair welcomed everyone to the final meeting of this Board group. She thanked Board Members for their efforts during the past year.

The agenda was confirmed.

#### **2. Interests Register and Conflicts of Interest**

The following changes to the Interests Register were advised:

- Sharman Buckle – Add “Miramar Bowling Club, Club Captain and Grants and Sponsorships Officer”.
- Jason Puddick – Add “Stokes Valley Bowling Club, Vice-President, Club Captain, Secretary, Member of Match Committee, and Secretary/Treasurer”.

**Action: General Manager**

There were no conflicts with today’s agenda.

#### **3. Minutes of Previous Meeting**

The minutes of the Board meeting held on 7 June 2021 had been circulated, and were taken as read.

**It was resolved** that the minutes of the meeting held on 7 June 2021 be confirmed as a true and correct record of the meeting.

**4. General Manager's Report and Financial Report**

The General Manager spoke to his report. The following matters were discussed:

- **WinterFours:** The inaugural WinterFours had concluded. The number of entries had been disappointing, however it was a good foundation for future years. There had been a good vibe amongst players. The Board suggested that next year the tournament should be advertised earlier in the year to encourage more entries.
- **Financial:** There was nothing of significance to report so early in the new financial year.

**It was resolved** that the General Manager's Report and Finance Report be accepted.

**Sharman Buckle / Jason Puddick**

**5. Annual General Meeting and Annual Report**

The Annual General Meeting will be held on 24 August at 6 p.m. The terms of both Sue and Sharman will finish at the AGM, and both have been renominated. There are no other nominations. One nomination had been received for Vice-President. There would be one motion put to the AGM regarding the proposed adjustment to the affiliation fee in line with the increase in the CPI.

**6. Youth Development Officer**

The Board discussed whether to support the employment of a Youth Development Officer. The sport cannot go on relying on volunteers to look after young players. While there was general consensus, Rod Leitch supported the idea only if it can be fully funded.

**It was resolved** that the Board agree to commit \$5,000 to the total cost of a Youth Development Officer, the balance of the cost to be sourced from grants.

**Sharman Buckle / Jason Puddick**

**Rod Leitch against**

**It was resolved** that an application be made to the Tū Manawa Active Aotearoa Fund for up to \$30,000 for the position of Youth Development Officer.

**Sue Way / Sharman Buckle**

**Action: General Manager**

**7. WinterFours Trophy / Thelma Chapman**

An offer had been received from Thelma Chapman to gift a trophy for the WinterFours tournament.

**It was resolved** that the Board accept, with thanks, the offer by Thelma Chapman to provide a trophy for the WinterFours tournament.

**Rod Leitch / Jason Puddick**

**Action: General Manager**

## **8. Bowls New Zealand Annual General Meeting**

The AGM of Bowls New Zealand will be held in Auckland on 11 September 2021. The Board endorsed the following nominations:

- John Carter (Wellington) for a Bowls New Zealand Honorary Life Membership for services to the sport of Bowls and Bowls New Zealand;
- Mark O'Connor, to the Board of Bowls New Zealand.

## **9. Communications**

There was a general discussion on how communications to clubs, and hence club members, could be improved. The General Manager said he put as much as possible on Facebook and in the digital newsletter. It was felt that some club secretaries did not always pass on information. It was agreed that communications should continue to go out through multiple channels, and suggested that club secretaries could be reminded to disseminate all information.

## **10. Rep Selection Criteria**

Rod Leitch said that the selectors would like a statement in writing that, to be eligible to be considered for a Wellington Centre rep team at all levels of the game, a person needs to be available to play Wellington interclub. There was discussion that this would not stop the issue of losing players to other centre's Representative sides. Hopefully this will help players be more dedicated to their centre.

The Board supported the selectors in that request. The General Manager will draft the appropriate wording and include in the Representative Code of Conduct and then send to the Selectors. It will then be put on the website under "Reps" and, if possible, in the Book.

**Action: Rod Leitch / General Manager**

## **11. Rep Code of Conduct**

The General Manager will review the Rep Code of Conduct, and send it to Rod and the Rep Selectors for approval. It will then go to the Board for ratification. He will also review the general Code of Conduct for entering general tournaments.

**Action: General Manager**

## **12. Other Business**

### **12.1 Appointment to World Bowls – Brett O'Reilly**

The Board asked the General Manager to write a letter of congratulations to Brett O'Reilly on his appointment to World Bowls.

**Action: General Manager**

### **12.2 Appointment of Bowls Wellington Judicial Panel**

Board Members discussed potential candidates for the Bowls Wellington Judicial Panel, and agreed that approaches be made as follows: Sue Way to talk to Carol Barnao, Dayle Jackson to talk to Trevor McComish, and Sharman Buckle to talk to Rhys Barlow, and report back to

the General Manager by the end of the week. The General Manager will ask John Earles for any recommendation.

**Action: Board Members / General Manager**

### **12.3 Resolutions**

**It was resolved** that the following funding applications be made:

- Pelorus Trust – for up to \$10,000 for printing costs and design work
- One Foundation - \$10,000 for live-streaming and commentary
- Pelorus Trust - \$5,000 for vehicle costs
- NZCT - \$40,000 for salaries for the General Manager and the Competitions and Tournaments Manager
- Lion Foundation - \$7,000 for rent and administration

**Sue Way /Sharman Buckle**

The meeting concluded at 7.45 p.m. with thanks from the President for a good year.

### **NEXT MEETING**

The next meeting will be held on Sept 6th 2021.

Minutes confirmed as a true and correct record:

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Date