



Bowls Wellington

Board Meeting Minutes

2nd September 2024 at 5.55 p.m.

@ Pelorus Trust Sports House, Seaview.

Present

Members Barry Jordan (Chair), Dayle Jackson (President), Phil Todd (Vice President), Sue Way, Rod Leitch, Jason Puddick, Sharman Buckle.

In Attendance Blake Signal (General Manager), Jordan Todd

1. Welcome

The Chair welcomed everyone to the first meeting of the new financial year.

The first matter of business was to elect the Board Chairperson for 2024-25. Barry Jordan was nominated and voted in unopposed as Chairperson for 2024-25.

Sue Way/Phil Todd

2. Apologies

No Apologies.

3. Minutes of Previous Meeting

The minutes of the Board meeting held on 5th August 2024 had been circulated.

It was resolved that the minutes of the meeting held on 5th August 2024 be confirmed as a true and correct record of the meeting.

Rod Leitch/Jason Puddick

No Matters arising from the Minutes

4. General Managers Report

The report from the General Manager was noted.

Staff – Bowls Wellington Board moved to commit an extra level of resources to assist Brady in his Youth “Have a Go” sessions as the load becomes far greater than originally anticipated. The General Manager will find an Administration help for Brady to cover, initially, the next 6 months. We will review this again in early 2025 but we will look to match our resources to the demand. If demand continues to grow, and if funding does not allow us to service this

and support our team's capacity, we will need to dial down sessions for next year (probably needing to restrict this programme to secondary school students). The General Manager will attempt to find further funding to support staff and resources for this project.

Grants – A report of successful grants was given and further grants to apply for were resolved on the night. These included:

1. Pelorus Trust – Car and Rep Expenses
2. Pub Charity – Development Rep Expenses
3. Fourwinds – Salaries
4. Nuku Ora – Salaries for Youth Bowls Have a Go Program
5. Wellington City Council – Bowls New Zealand Request for Inter-Centre

Health and Safety – noted no issues other than concerns noted above around staff capacity to meet the youth programme (steps to resolve this are underway but the Board will closely monitor this over coming months).

Club Check – The General Manager will ensure there is a programme of his club visits each year and this will be reported on to the Board at each meeting via his report.

5. Financial Statements

The financial statements for Q1 of the year were noted with financial performance measured against the budget. Grant funding continues to be difficult to secure. Apart from that, all is looking normal for this time of the year.

6. Use of Naenae Indoor Facility for Centre (out of season / night) events.

A proposal about the use of Naenae Bowling Clubs indoor surface for out of season events was discussed by the Board and approved. This usage will be carefully monitored over the next twelve months and reviewed again next year.

7. New Constitution Project (Update from Jordan Todd)

A planning document was distributed and discussed about by Jordan.

The first stage is to form up the contents of the new constitution. The Bowls NZ template will be used as a base but there are some areas that will require specific consideration by the Board (and then Delegates):

- Membership Categories
- Membership Return Date
- Term limits for Board Members (officers)
- Financial reporting
- Distribution of Assets

The Board will consider the options advanced and come back to next meeting with clear objectives for these points.

After that, a draft will be circulated to Clubs for consideration later in 2024. We will then conduct a delegates meeting to consider any feedback and then look to have a SGM in Q2 of 2025 to approve the final version.

8. Other Business

Twilight Bowls - A discussion was had about Bowls New Zealand's new brand "Twilight Bowls" as some clubs are confused as to what it is. This is an incentive for clubs to change their branding of the corporate / barefoot / mates in bowls events into "Twilight Bowls" and receive help with advertising material.

Life Members - A discussion was had about Life Members at clubs and what stance Bowls Wellington will on whether life members are included or excluded in the playing numbers used for affiliation fees in 2025 (at present they are included if recorded but clubs treat life members in different ways in the database). The General Manager has had numerous emails relating to Life members who are "non-playing" now due to health issues. The Board voted, by majority, and agreed that for 2025 Life members that are "non-playing" members would not include their affiliation fees numbers and clubs would not be charged accordingly. The General Manager will give clear guidance on the database to get these recorded consistently. This only applies to Life Members who are no longer playing. Those found to be playing in any Bowls Wellington Events would result in the clubs being charged affiliation fees separately.

Open Gender Division Trial - Lowest Division in Men's 7's will be an "Open Gendered" Division now but those sides with women in teams would not be eligible for promotion. This is a trial for one season only, and is subject to review in 2025, to accommodate ways for as many people to play as possible.

The meeting concluded at 8.05 p.m.

NEXT MEETING

The next meeting will be held on 21st October 2024.

Minutes confirmed as a true and correct record:

Chair

Date