

Bowls Wellington

Board Meeting Minutes

17 February 2020 at 5.55 p.m.

At Pelorus Trust Sports House, Seaview



Present

Members Sue Way (Chair), Dayle Jackson (President) (*from 7.52 p.m.*), Wayne Henshaw (Vice-President), Gerry Macgregor, Rod Leitch, and Sharman Buckle.

In Attendance Nigel Dixon (General Manager) and Angela Sheehan (Minutes).

Apologies Dayle Jackson (President) – for late arrival.

1. Welcome and Agenda

The Chair welcomed everyone to the meeting.

The agenda was confirmed.

2. Conflicts of Interest

No changes to the Interests Register or conflicts with today's agenda were advised.

3. Minutes of Previous Meeting

The minutes of the Board meeting held on 9 December 2019 had been circulated, and were taken as read.

It was resolved that the minutes of the meeting held on 9 December 2019 be confirmed as a true and correct record of the meeting.

Sharman Buckle / Gerry Macgregor

Matters Arising

Bank Profiles

All Board Members need to visit a Westpac branch, with two proofs of identity, and complete their profile.

Action: Board Members

Board Intentions

The Chair said she and the General Manager will give thought to suitable people who can be shouldertapped for potentially taking a role on the Board to fill the outstanding vacancy.

The role of Vice-President will be vacant. Clubs put forward names for that position, and it is voted on at the Annual General Meeting.

4. Special AGM – 17 March 2020

The Board noted the seven motions that will be put to the special meeting on 17 March 2020 dealing with the affiliation fee, membership types / definition, and change of AGM date.

The special meeting will be followed by a Delegates' meeting which will, amongst other things, discuss the pennants' charges. The General Manager will be encouraging the attendance of as many Delegates as possible.

5. Westpac Profiles

This matter was covered earlier in the meeting under matters arising.

6. National Interclub Contribution

The Board discussed whether Bowls Wellington should make a contribution to Victoria Bowling Club to send two teams to the National Interclub competition.

It was resolved that Bowls Wellington pay the entry fee for each team to enter the 2020 National Interclub competition, and contribute \$1,000 towards travel costs per team given the extensive travel costs to be incurred to Auckland. This contribution will be reviewed annual and depend on Bowls Wellington financial position and location.

Rod Leitch / Wayne Henshaw

7. General Manager's Report and Financials

The General Manager spoke to his report and financials.

It was resolved that the Board approve the Financial Statements.

Dayle Jackson / Sharman Buckle

8. Bowls Wellington Structure – Competition and Administration Manager

The General Manager spoke to his proposal to employ a Competition and Administration Manager. He envisioned the position would be a minimum of 25 hours a week at \$22 an hour. That would be \$28,600 a year (plus \$858 if the person joined KiwiSaver). The hours would be 9:30 a.m. to 3.00 p.m. with flexibility for the right person, acknowledging the role might involve weekend or evening work. With this person taking on the day-to-day administration, he would be available to work more of the sustainability of the organisation. He felt that within 2 years the role will pay for itself by the extra income he can generate.

It was resolved that the Board agree to Bowls Wellington employing a Competition and Administration Manager on a 12-month contract.

Nigel Dixon / Rod Leitch

(Dayle Jackson joined the meeting.)

Action: General Manager

9. Year 2030

In a broad-ranging discussion of a potential vision for 2030, Board Members made the following comments:

- People should want to be in rep teams.
- The sport should be more inclusive and aim for more diversity. It should offer a wider range opportunities for people to play bowls.

- Where sensible, the amalgamation of clubs should be supported.
- The Chris Ineson report contains good ideas.
- More indoor facilities will be required.
- The sport should promote a healthy lifestyle and support the Government's 2025 smoke free goal.
- Whilst embracing change, traditions must be maintained.

The Chair will flesh out these ideas, and draft a discussion paper by the May meeting.

Action: Chair

10. General Business

10.1 World Bowls – Champion of Champions Singles 2021 and 2022

The Chair advised that the Naenae Bowling Club was considering putting to World Bowls an expression of interest to host the World Champion of Champions Singles in 2021 and 2022.

It was resolved that the Board of Bowls Wellington support the Naenae Bowling Club putting forward an expression of interest to host the World Champion of Champions Singles in 2021 and 2022.

Sue Way / Dayle Jackson

10.2 Memorandum of Understanding with Naenae Bowling Club

The Board left it with the General Manager to discuss with the Naenae Bowling Club the possibility of a standing arrangement for use of their indoor stadium in the event of rain during centre tournaments.

Action: General Manager

11. Next Meeting

The next meeting will be held on Wednesday, 8 April 2020.

The meeting concluded at 8.42 p.m.

Minutes confirmed as a true and correct record:

Chair

Date