



## **Bowls Wellington**

### **Board Meeting Minutes**

12<sup>th</sup> December 2022 at 5.48 p.m.

At Pelorus Trust Sports House, Seaview

#### **Present**

Members Sue Way (Chair), Dayle Jackson (President), Sharman Buckle, Rod Leitch, Jason Puddick, Phil Todd, and Barry Jordan.

In Attendance Blake Signal (General Manager).

Apologies There were no apologies.

#### **1. Welcome**

The Chair welcomed everyone to the meeting.

#### **2. Minutes of Previous Meeting**

The minutes of the Board meeting held on 10 October 2022 had been circulated, and were taken as read.

**It was resolved** that the minutes of the meeting held on 10 October 2022 be confirmed as a true and correct record of the meeting.

**Jason Puddick / Barry Jordan**

#### **Matter Arising – Tournament App**

This is now resolved. All final payments made and everything has been stopped or cancelled.

#### **Budget**

Budget has been finalised and will be talked to at the finance part of meeting. It has been embedded into Xero and at each meeting the finances will be looked at using the budget.

#### **Signatories**

This has been sorted at the bank now with Blake Sue and Jason the new signatories for Bowls Wellington. Four past signatories have now been taken off also.

### 3. General Manager's Report

The General Manager discussed with the Board the following matters from his report:

#### Brady's Contract

As we have new funding for Brady's position, we need to review his contract and get him to resign. Phil Todd's son is an employment lawyer and will review for us. Blake will send contract to Phil. There will be a pay increase for his role also.

**Action: General Manager**

#### Nuku Ora

Part of the new funding from Nuku-Ora was for introducing a new person to help with delivering our youth bowls program. This will be a casual position. We have identified Hamish Ryan, who currently volunteers at Silverstream, as a great candidate to take on this role. Blake to look at contract for this and talk with Hamish about his availability.

**Action: General Manager**

#### Grants

The Board noted the reporting on previous grant applications, then passed the following resolutions:

**It was resolved** that an application be made to Pelorus Trust for funding of up to \$25,000 for National Inter-Centre.

**Barry Jordan / Dayle Jackson**

**It was resolved** that an application be made to Four Winds for funding of \$30,000 for staff salaries.

**Rod Leitch / Phil Todd**

**It was resolved** that an application be made to the One Foundation for up to \$15,000 to help with North Island Under 19 Quadrangular that we are hosting July.

**Jason Puddick / Sharman Buckle**

**It was resolved** that an application be made to the Lion Foundation for up to \$15,000 to help with North Island Under 19 Quadrangular that we are hosting July.

**Phil Todd / Sharman Buckle**

### 4. Financial Statements

Barry spoke to the report that was printed and gave comment on how they are to be read. He noted there were some variances on some items but expected most to even out over the course of the year.

**5. Club Health Check**

The General Manager spoke about his plan to send to clubs, a club health check survey to find how clubs are operating and where there may be ways to do things better. We are offering help to clubs who may need it, with support from Matt Ruscoe from Nuku-Ora, and some other organisations including New Zealand Amateur Sport Association, Wellington and Hutt City Councils and Bowls New Zealand.

**Action General Manager**

**6. Ladies Pennants**

Sharman asked why we don't schedule Ladies Pennants while the Chartered Club Ladies Nationals are on. It was discussed amongst the board and decided that a submission be made to the tournament review committee by Sharman.

**7. Massey Ave, Request for assistance**

Barry spoke of some correspondence he had with Bowls New Zealand around the policies they have in place for hardship and noted how Bowls Wellington has no official policy in place for this. A long discussion was had between all the board around this matter and it was decided that Massey Ave will not receive assistance with their levies. A letter will be sent to them explaining why we cannot help them with financial help but offer help in other ways, with guidance and support. Bowls Wellington will look at setting up a hardship policy so we have a set criteria for request like this.

**Action Chair/General Manager**

**7. General Business**

Reason Requested For non-selection of Hutt Valley Players

Dayle asked the General Manager why the selectors were asked to not pick Hutt Valley players for the new Junior Representative Quadrangular. The General Manager explained that as this was a new event and a Hutt Valley Junior event was scheduled on the date, he thought there would be no issue for this season only to apply this policy. After discussion the board directed the General Manager to change the Hutt Valley Junior event and allow selectors to pick both Wellington and Hutt Valley players.

**Action General Manager**

Allocation of Greens for Centre Events

Phil asked how greens were allocated for centre events. This was going to be a long discussion and it was decided that we set this as an agenda item for next meeting. Ross and Blake will look at finding out how this is done and come back to the board.

**Action General Manager**

Nominations for Masters, Bambery and Lynch Teams

Rod asked if these could be sent to clubs as nominations should close 3 weeks before events.

**Action General Manager**

Congratulations Jason

The chair congratulated Jason Puddick after his victory in the Wellington Open Fours earlier that afternoon.

The meeting concluded at 7.49 p.m.

**NEXT MEETING**

The next meeting will be held on 13 February 2023.

Minutes confirmed as a true and correct record:

---

Chair

---

Date