



Bowls Wellington

Board Meeting Minutes

6 September 2021 at 6.10 p.m. by videoconferencing

Present

Members	Sue Way (Chair), Dayle Jackson (President), Gerry Macgregor, Rod Leitch, Sharman Buckle, and Jason Puddick.
In Attendance	Nigel Dixon (General Manager) and Angela Sheehan (Minutes).
Apologies	There were no apologies.

1. Welcome and Confirmation of Agenda

The Chair welcomed everyone to the meeting, and the agenda was confirmed.

2. Interests Register and Conflicts of Interest

There were no changes to the Interests Register or conflicts with today's agenda.

3. Minutes of Previous Meeting

The minutes of the Board meeting held on 16 August 2021 had been circulated, and were taken as read.

It was resolved that the minutes of the meeting held on 16 August 2021 be confirmed as a true and correct record of the meeting.

Rod Leitch / Sharman Buckle

4. General Manager's Report and Financial Report

The General Manager spoke to his report. The following matters were discussed:

- **Sponsorship:** Sponsorship money (50%) had starting to come in and provided a buffer for the impact of COVID-19. He will follow up with two sponsors that were overdue.
- **Grants:** A decision on the application to the Tū Manawa Active Aotearoa Fund for funding for the Youth Development Officer role had been delayed due to COVID-19. It was hoped to find out the outcome in mid-September. Class 4 funding applications had closed due to the COVID-19 lockdown, and there was uncertainty as to when that funding will be available again.

- **Supporters Club:** The Supporters Club had been launched. So far, 11 had signed up, which had brought in \$1120. It will be another income stream and opportunity to build more resilience. The online store will open soon with other items available for sale.

It was resolved that the General Manager's Report and Finance Report be accepted.

Sue Way / Sharman Buckle

5. Alert Levels and COVID-19 Update

The Board discussed what to advise clubs in regard to playing the Interclub tournament under COVID-19 protocols, and agreed that Bowls Wellington should relay to clubs the guidance to be issued by Bowls New Zealand.

Action: General Manager

6. Appointment of Bowls Wellington Judicial Panel

Sharman reported back on her approaches to people who could potentially be members of the Bowls Wellington Judicial Panel. It was noted that a Board Member can be a member of the Judicial Panel but must not have a conflict of interest. All Board Members agreed they needed to make themselves available to sit on the panel as required. The names of Rhys Barlow, Richard Laurenson, Geoff Fox, Allan Galbraith, Dayle Rayner, and a Board Member were discussed, and the General Manager will meet them to discuss and confirm their involvement ahead of the next Board meeting.

Action: General Manager

7. Other Business

7.1 Congratulations

The Board congratulated Dayle Jackson on being recognised as the 2021 Summerset Bowls New Zealand Umpire of the Year, and Nicole Toomey on being recognised as the 2021 Summerset Bowls New Zealand Emerging Player of the Year (Female).

The meeting concluded at 7.10 p.m.

NEXT MEETING

The next meeting will be held on October 11, 2021.

Minutes confirmed as a true and correct record:

Chair

Date