Bowls Wellington

Board Meeting Minutes

13th April 2026 at 5:30 p.m.

@ Pelorus Trust Sports House, Seaview.

Present

Members	Barry Jordan (Chair), Phil Todd (President), Rod Leitch (Vice-President), Jordan Todd, Barbara Pilkington.
In Attendance	Blake Signal (General Manager).

1. Welcome

The Chair welcomed all to the meeting.

2. Apologies

Dayle Jackson.

3. Minutes of Previous Meeting

The minutes of the Board meeting held on 9th February 2026 had been circulated.

It was resolved that the minutes of the meeting held on 9th February 2026 be confirmed as a true and correct record of the meetings.

Rod/Phil

No matters arising.

4. General Managers Report

The report from the General Manager was provided and taken as read.

Staff – Staff are doing well in their current roles. It has been a busy few months for these staff with lots of events and sessions scheduled for the latter half of the season. A discussion was had regarding the youth roles given the funding envelopes available. The board would consider options for the next meeting.

Grants – A full list of Grants applications and accountabilities was tabled with an update on each one. The GM discussed that he was still finding it harder this year with securing grants and he would be working with providers to help gauge what more we can do. All Accountabilities are up to date.

Health and Safety – Nothing to new report.

Club Check – The GM will look at heading out to clubs over the next few months and restart his visits as he was prior to Christmas.

Sponsorship Update – Although the GM has tried to acquire new sponsors, he was finding it much more difficult to in the current climate to find new commercial partners, even the chance to talk with them was proving difficult.

5. Finance

The GM tabled his normal finance reports as well as a projection of how BW are tracking for the year - likely to be a deficit (which slightly worse than plan). The GM also tabled a draft budget for FY27 accounting for levy numbers taken on March 31.

A discussion was had about matching our revenue with the anticipated expenditure areas in FY27 (given rep timetable). As signalled last year there was almost certainly going to need to for an increase in levies for next season as we held them in the current season. There was also discussion about matching the entry fees to tehs resource requirements for club-based events. The GM would take note of these comments and readjust his draft budget FY27 for the next meeting.

6. Bowls Feasibility Study

This project is still dependant on funding and talking with other providers. Nuku Ora and BW have had a meeting to look at how BW can get this study completed.

7. Tournament Review Committee

The committee was named:

- Steve Leitch
- Aaron Wall
- Adrian Browne
- Sue Way
- Lily Signal
- Jordan Keene
- Kim Quartermain

This committee will meet on Wednesday 15th April to discuss the submissions that were received by clubs and individuals. This would then be presented at the Delegates Meeting the following week (21 April) to summarise position. Voting will be at the following delegates meeting.

8. Bowls New Zealand Service Performance Reporting

In response to a Bowls NZ email, the Chair explained what this meant. There were limited issues for BW as we are not audited. BW will address this at the AGM.

9. Greens (selection policy)

The GM discussed that process of selecting greens and asked the board for their feedback in what the operational team were doing. There had been several player complaints regarding the selection of greens recently. The board would back the Operational team in their selection process of which this will be made public online on the website.

10. Umpires

This is becoming an issue at most Centres in the country now. The GM heard from other Centres around their solutions for helping get umpires. BW will look at having no umpires for qualifying and use club recorders for the section sheets. Umpires would only be requested for post-section days.

11. Handbook

BW are looking at making this totally digital for next season. This will remove the expense of printing (and will help with the budget). We will self-print special conditions and contacts and send to clubs.

12. Bowls Wellington and Hutt Valley Awards

The GM tabled some nominations for the Hutt Valley Sports awards. The board gave approval for the following:

- Disability Award
- Official Award
- Volunteer
- Young Boy
- Young Girl
- Women

The board then discussed the nominations for the Bowls Wellington Awards for which the following awards will be given:

- Administrator
- Official
- Greenkeeper
- Club
- Coach
- Club Person/s

10. Other Business

- **Barry Jordan (Chair)** expressed his desire to not stand again for Board re-election at the upcoming AGM given his re-location to Kapiti. The remainder of the board requested that Barry reconsider pulling back from Bowls Wellington entirely and perhaps staying on for non-chair / project roles . He would think about this and give the Board feedback at the next meeting.
- **Board needing new members** with 2 previously elected members now unable to hold office, the board would make it clear that new members are needed at the next AGM. Time to start thinking of who we need on the board. The need of more women and a younger presence is something that stands out.

The meeting concluded at 7:24 p.m.

NEXT MEETING

The next meeting will be held on 18th May 2026 at 5.30pm

Minutes confirmed as a true and correct record:

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Chair	Date