



## **Bowls Wellington (Inc.)**

### **Annual General Meeting Minutes**

Tuesday 22<sup>nd</sup> August 2023 at 7.30 p.m.

At Pelorus Trust House

#### **Present**

- Board:** Sue Way (Chair), Dayle Jackson (President), Phil Todd (Vice President), Rod Leitch, Sharman Buckle, Jason Puddick, Barry Jordan
- Clubs:** Eastbourne, Hutt, Island Bay, Johnsonville, Khandallah, Lyall Bay, Massey Ave, Miramar, Naenae, Petone Central, Plimmerton, Silverstream, Stokes Valley, Tawa, Tawa Services, Titahi Bay, Upper Hutt, Victoria, Whitby, Wilton.
- In Attendance:** Blake Signal (General Manager), Trevor McComish (Life Member), Chris Lander (Bowls New Zealand), John Plunkett (Tawa Services), Frances Turner (Massey Ave), David Jones (Khandallah), Paul Hassall (Wellington Umpires), Sandy Booth (Petone Central), Teresa Crowhurst (Upper Hutt).

The meeting commenced at 7.30 p.m.

#### **1. Welcome**

The Chair welcomed everyone to the meeting.

#### **2. Apologies**

Apologies were received from John Harvey (Life Member), John Carter (Life Member), Gerry MacGregor (Life Member), Don McMurray (Life Member), Hunter Rhoades (Wainuiomata), Steve Leitch (Upper Hutt), Kevin Newson (Seatoun), Blair Clarke (Tawa), Graham Allnut (Tawa Services), Mark O'Connor (Bowls New Zealand).

#### **3. Obituaries**

A minute's silence was observed for Brian Signal (Stokes Valley), Peter Barlow (Hutt), Richie Richardson (Hutt), Ray Jones (Hutt), Bruce MacDonald (Hutt), Dave Murray (Hutt), John Sommerville (Tawa Services), Mark Stevens (Petone Central), Anita Wilson (Massey Ave), Arthur Dodd (Island Bay/Lyall Bay), Matt Iovine (Island Bay), Ron Mason (Upper Hutt).

#### **3. Confirmation of Minutes of 2021-22 Annual General Meeting**

**It was resolved** that the minutes of the meeting held on 23<sup>rd</sup> August 2022 be confirmed as a true and correct record of the meeting.

**Dayle Jackson/ Jim Maitland**

There were no matters arising.

**4. Presentation of Annual Report (2022-2023)**

Annual Report was taken as read and no comment made by those attending.

**5. Presentation of Annual Financial Report 2020-2021**

Board Member Barry Jordan spoke to the financial performance report, stating that our budget for the year had forecast for a loss of \$20,000. This was due to some funding being awarded for the previous year's report, but the expense was occurred in the following year. We ended up with only a small loss, but generally broke even for the year.

Barry then spoke around the heavy reliance we had on gaming machine grants which had been increasing on a yearly basis. This, as well as the climbing cost of living, was why Bowls Wellington were updating the levy system this season.

Questions were asked of the floor but none came.

**It was resolved** that the Annual Report and Financial Statements for 2022-23 be accepted.

**Barry Jordan / Cath Thomson**

**6. Election of President and Vice-President**

Miramar had nominated Dayle Jackson as President of Bowls Wellington. No other nominations had been received. Therefore, Dayle was re-elected unopposed.

Johnsonville had nominated Phil Todd as Vice-President of Bowls Wellington. No other nominations had been received. Therefore, Phil was re-elected unopposed.

**7. Appointment of Board Members**

On the recommendation of the Selection Panel and with no other nominations, **it was resolved** that Sue Way (Naenae) and Sharman Buckle (Lyll Bay) be reappointed and retain their position on the board. This was unopposed.

Rodney Leitch, Barry Jordan, and Jason Puddick were appointed at the last AGM and currently served 1 year of a 2-year term.

**8. Bowls Wellington Affiliation Fee**

A motion for the change of affiliation fees was sent out to all clubs for them to discuss and vote on. Barry Jordan (Board Member) spoke to why Bowls Wellington were looking at changing the way in which we charged levies to clubs.

After a discussion on the floor around the options given to vote on for the motion, a vote took place between

Option A: Member based fee taken from database numbers extracted on 1<sup>st</sup> June 2023 which was set at \$45 per full playing member.

Or Option B: An increase of 18% for all clubs based on the current club based affiliation fee that was introduced in 2018.

The motion was put to a vote in which it was voted in favour of the change.

Option A: 34.

Option B: 11.

Abstained or not present: 6.

**The motion passed that Bowls Wellington would now adopt a member-based levy, taken from database numbers extracted on 1<sup>st</sup> June 2023, which for this season was set at \$45 per full playing member. The database numbers will subsequently be taken from the 31<sup>st</sup> March from next season on.**

**9. Appointment of Financial Reviewer**

**It was resolved** that the services of Shayne O’Hagan of Small Business Accounting Mana be retained as Financial Reviewer.

**Barry Jordan / Robbie Bird**

**10. General Business**

There was no general business brought up.

**11. 2023 Annual General Meeting Date**

The 2023. Annual General Meeting will be held on Tuesday, 20 August 2024.

The meeting concluded at 9.12 p.m.

At the completion of the AGM Chris Lander (Bowls New Zealand) spoke to clubs about what Bowls New Zealand have been up to and what new initiatives were coming up.

Minutes confirmed as a true and correct record:

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Date

\_\_\_\_\_  
General Manager

\_\_\_\_\_  
Date