Bowls Wellington

Board Meeting Minutes

18th May 2026 at 5:30 p.m.

@ Pelorus Trust Sports House, Seaview.

Present

Members	Barry Jordan (Chair), Phil Todd (President), Rod Leitch (Vice-President), Jordan Todd.
In Attendance	Blake Signal (General Manager)

1. Welcome

The Chair welcomed all to the meeting.

2. Apologies

Dayle Jackson, Barbara Pilkington

3. Minutes of Previous Meeting

The minutes of the Board meeting held on 13th April 2026 had been circulated.

It was resolved that the minutes of the meeting held on 13th April 2026 be confirmed as a true and correct record of the meetings.

Phil/Rod

No matters arising.

4. General Managers Report

The report from the General Manager was provided and taken as read.

Staff – A discussion was had regarding the resignation of Ross Gillett and how replacing the role would look. The Board thanked Ross for his many years of support to Bowls Wellington. The Board asked the GM is to look now the skill / resources mix across the whole team, identify our gaps and look to fill them within the existing funding envelope we have available.

Grants – A full list of Grants applications and accountabilities was tabled with an update on each one.

Health and Safety – Nothing to new report.

Sponsorship Update – Meet with new commercial partner prospects, still awaiting any feedback from them. But nothing tangible or new yet.

5. Finance

Report to April 2025 considered. May has been a slightly more positive month but still forecasting a deficit for the year of $7-$10k. Trimmed costs in several areas but with softer grants and sponsorship revenue this year it will mean we will need to fund this deficit from our past reserves. We have a small balance sheet so clearly this is not sustainable to the longer term. Board looked at a range of options in respect to the FY27 budget. Entries – The GM tabled a document with proposed changes for next season entry fees. The Board provided feedback. The GM will re-review what this will look like against the projected budget knowing the desired amount needed to make the budget work.

6. Club Check in

Karori – Update from club on green repairs and options going forward

Naenae – The GM tabled the report given by Naenae Board to the club last week. The Board supported the stabilising objectives stated and a discussion was had regarding the possible ways help Bowls Wellington and the other clubs could provide support. The GM would continue to monitor the situation with the Naenae Board.

7. Tournament Review Update

Voting process for next week's delegates meeting were shared. Voting from delegates will be summarised for the Board at the next meeting on 4th August where any final decisions will be approved.

The Committee recommended that the GM re-look at the Easter Pairs and perhaps be used as a trial for the upcoming season to put in place ideas floated by some clubs during the review process. The Board has agreed that this can happen for this event only, and it will be announced at the Delegates meeting next week. The Final conditions for the Easter event are yet to be fully confirmed.

8. Bowls New Zealand and Bowls Auckland Visit

The GM went on his annual trip to Auckland to meet with both CEO's. The GM found this beneficial, getting insights from some staff members at Bowls NZ and continuing to work with Bowsl Auckland on key projects during the season.

9. Census Data Report

The chair tabled a draft report he has produced from the data received from BNZ after the recent census. There are some worthwhile figures to look into from this which shows trends in both a positive and negative light when compared with our strategic priorities. Still a lot more work to do around initiatives relating to female participation and ensuring the good numbers for 1st year bowlers are retained in the sport. The Chair will present the same data to the next delegates meeting.

10. Bowls Wellington Awards Day

Expecting c100 + for the day. Board members to present awards on the day to players like last year. The cap and photo were presented to the board that will go to each player, idea to have accessible for all to view.

11. Other Business

Board rotation – GM to make a call for nominations or the Board. The Chair had already signalled that he intends to step off the Board when the board skill / diversity mix is achieved (and committed for one final year through to FY27). Two parties have expressed an interest to join the board and have asked for information. Looking for 1-2 others.

The meeting concluded at 6:52 p.m.

NEXT MEETING

The next meeting will be held on 4th August 2026 at 5.30pm

Minutes confirmed as a true and correct record:

____ ________________________________

Chair Date