



Bowls Wellington

Board Meeting Minutes

15th September 2025 at 5.53 p.m.

@ Pelorus Trust Sports House, Seaview.

Present

Members Barry Jordan (Chair), Phil Todd (President), Rod Leitch (Vice-President), Dayle Jackson, Jordan Todd, Barbara Pilkington.

In Attendance Blake Signal (General Manager).

1. Welcome

Barry (as FY25 chair) welcomed everyone to the meeting.

2. Apologies

Jason Puddick

3. Minutes of Previous Meeting

The minutes of the Board meeting held on 4th August 2025 had been circulated.

It was resolved that the minutes of all meetings held on 4th August 2025 be confirmed as a true and correct record of the meetings.

Dayle Jackson/Phil Todd

No other matters arising.

4. Election of Positions for Board

A) Board Chair – Barry to be Chair for the 2025-26 season

Dayle Jackson/Phil Todd

B) Elected Board Members – Dayle Jackson (as Past President) and Jordan Todd appointed by the Board to join the Bowls Wellington board in accordance Clause 18.3 Co-Option of the Bowls Wellington constitution.

Barry Jordan/Rod Leitch

C) Jason Puddick – Jason has decided to resign from the board due to personal reasons. Jason has served on the board for five years and given incredible service to Bowls Wellington and help develop many new initiatives. The board thanked Jason for his significant contributions to Bowls Wellington and the sport in Wellington.

5. General Managers Report

The report from the General Manager was provided and taken as read.

Grants – A full report of recent grants was tabled, and new applications were approved.

Health and Safety – Nothing to report.

Club Check – The GM had met with a club gaining some insight to their current financial position and offering support and resource suggestions.

The GM will make more effort in setting up appointments with other clubs and attend their board meetings.

Sponsorship Update – A new structure and advertising book is currently being created. We have lost some large sponsorship with key commercial partners recently and will be focussing on attracting new sponsors.

6. Finance

The financial statements for the last two months were provided. All accounts looked to be tracking well at present.

New bank signatories were to be organised and be added to the current list. It was moved and approved that Jordan Todd and Phil Todd be added to the list.

Barry Jordan/Rod Leitch

7. Bowls Wellington Regulations

The GM tabled the first draft of this. Jordan Todd was to look through the elements that were to be lined up with the constitution. Once this was done the board would review and look to approve (perhaps by email).

8. Other Business

A new and updated Code of Conduct was provided to the board for consideration and approval. The board approved and this update would now go out to all Representative players to sign.

The meeting concluded at 6:50 p.m.

NEXT MEETING

The next meeting will be held on 20th October 2025 at 6pm.

Minutes confirmed as a true and correct record:

Chair

Date