



Bowls Wellington

Board Meeting Minutes

4th November 2024 at 5.54 p.m.

@ Pelorus Trust Sports House, Seaview.

Present

Members Barry Jordan (Chair), Dayle Jackson (President), Phil Todd (Vice President), Rod Leitch, Jason Puddick.

In Attendance Blake Signal (General Manager), Jordan Todd

1. Welcome

The Chair welcomed everyone and thanked them for allowing the change of date.

2. Apologies

Sue Way, Sharman Buckle.

3. Minutes of Previous Meeting

The minutes of the Board meeting held on 2nd September 2024 had been circulated.

It was resolved that the minutes of the meeting held on 2nd September 2024 be confirmed as a true and correct record of the meeting.

Dayle Jackson/Phil Todd

No Matters arising from the Minutes

4. General Managers Report

The report from the General Manager was noted.

Discussion with Bowls New Zealand – Barry and Blake had a meeting with Mark Cameron and Chris Lander discussing some key topics that had come up over the last few months:

- Request for Wellington to contribute as an event levy (we offered to take a funding proposal to Council, but Bowls Wellington was not in a position to fund an event levy unless we also secured like for like grant funding).
- Bowls New Zealand Youth “Have a Go” Sessions and commitment level moving forward.
- Club issues within Wellington Region.

- Lower Women's participation numbers and plans around helping increase membership.
- Bowls Hub integration and options to potentially use this more with Bowls NZ resource assistance.

Grants – A report of successful grants was given and further grants to apply for were resolved on the night. These included:

1. Four Winds – Payroll (Successful)
2. TG McCarthy – Youth Bowls Participation – Still to be confirmed
3. Nuku Ora – Youth Bowls Participation – Meeting organised with funding lead around upcoming application process.
4. Hutt Mana – Indoor Facility Fee - Declined
5. NZCT – Pending application process to take place.

Health and Safety – Incident Register is now on all online charts for Bowls Wellington events.

Club Check – Updated report of club visits was provided. Chair would like to see future bookings of meetings listed from the General Manager.

Sponsorship Update – Updated report of current sponsorships and obligations was provided.

5. **Financial Statements**

The financial statements for the last two months were provided. YTD on track.

All invoices had been sent to clubs for affiliation fees and the due date for payment is 31 December 2024.

6. **Umpires Letter discussing Smoking and vaping**

The umpires association had sent a letter to the board to consider issues with controlling players smoking and vaping in Bowls Wellington events. Some Umpires had been abused by players for adhering to the policies around this issue. After discussion the General Manager was to send a letter out to clubs asking for a representative of the club to appoint a designated area at the events, they are hosting. The General Manager was to also bring this issue to the attention of players through the Newsletter. Bowls Wellington does not condone any abusive behaviour of officials, club member or participants.

7. **Use of Naenae Indoor Facility for Centre (out of season / night) events.**

The contract sent to Naenae Bowling Club for extra playing days use of the indoor surface for events was discussed and approved. This usage will be carefully monitored over the next twelve months and reviewed again next year.

8. **Club Health – Actions for Delegates Meeting**

Sharman has expressed an interest in looking through the responses for the club health check and will delve into this before the delegates meeting and look at trends from the responses.

9. **Greenkeepers Association**

The General Manager had met with Brendon Gibson (President) of the Wellington Greenskeeper Association. They discussed a myriad of topics about greens rankings, help with applying for funding, and compliance with the new Incorporated Societies Act.

10. Sub Committee Allocations

The General Manager tabled a draft document allocating different board members to specialty roles/groups so he could get quicker answers about specialised topics. Attached with the minutes is the structure to take place.

11. Project - New Constitution (Update from Jordan Todd)

Jordan had drafted the first cut of new constitution which the Board discussed as there were a couple of parts that needed clarification.

Moving forward Jordan will submit his next version (which will still be a draft) on a form that can go out to clubs and members of Bowls Wellington for their review. A letter will be sent with this constitution describing the timeline and next steps – which is a discussion at a delegate meeting early in 2025. We will seek written feedback to be sent to the General Manager no later than 31st January 2025 so this can be discussed at the Delegates Meeting on 4th February 2025.

12. Other Business

Limited Membership at Clubs - A board member overheard at a club recently that they were allowing limited membership to play in club championships and would only pay a membership for those players if they were successful in winning through to the Champion of Champions. The General Manager was to send a reminder to all clubs that this was not allowed and if a club was found to be doing this, clubs would face penalties.

Entries Change of Date – The General Manager was asked why the closing day for Wellington events had been changed. This was a printing mistake and cannot be changed in the book, but the amended date would be advertised in all forms prior to closing.

The meeting concluded at 7.54 p.m.

NEXT MEETING

The next meeting will be held on 9th December 2024.

Minutes confirmed as a true and correct record:

Chair

Date