



Bowls Wellington

Board Meeting Minutes

18th September 2023 at 5.56 p.m.

At Pelorus Trust Sports House, Seaview

Present

Members Barry Jordan (Chair), Dayle Jackson (President), Sharman Buckle, Rod Leitch, Jason Puddick, Phil Todd, and Sue Way.

In Attendance Blake Signal (General Manager).

1. Welcome

The outgoing Chair welcomed everyone to the meeting.

2. Apologies

No apologies recorded.

3. Minutes of Previous Meeting

The minutes of the Board meeting held on 7th August 2023 had been circulated and were taken as read.

It was resolved that the minutes of the meeting held on 7th August 2023 be confirmed as a true and correct record of the meeting.

Sharman Buckle/Barry Jordan

Matter Arising

No matters were brought up.

4. Allocation of Board Positions

Sue Way stepped down as the Board Chair and nominated Barry Jordan as the new Board Chair which was unanimously accepted by the board.

A special thanks was then extended to Sue for her time as the Chairperson along with the contributions made by her during that time.

5. General Managers Report

The General Managers report was sent out with the agenda. It was taken as read by the board and a small discussion was had over some parts of the report.

A change of our meetings was suggested as we have had this meeting later than normal. It was decided that we would take away the October 9th meeting this year. The following dates are now:

- Monday, 4 December 2023
- Monday, 12 February 2024
- Monday, 15 April 2024
- Monday, 10 June 2024
- Monday, 5 August 2024

It was discussed about entries for Pre Season Interclub and how the entries were from city sides which was good for the first time available.

Sponsorship was talked about. We had already increased sponsorship from last year and part of that was a new Major Sponsor for Bowls Wellington. This was a deal for 3 years which will guarantee a steady stream for those years. Friday 29th we will go live with new major sponsor.

Grants

The General Manager then requested approval for Grant applications:

- Hutt Mana Trust – Bowls for Youth Events to the value of \$7,000
- Lion Foundation – Operating Expenses \$10,000

Rod Leitch/Dayle Jackson

6. Financial Statements

The General Manager and Barry went through the financial report and noted that the budget for this year had been added to our Xero reports. We were tracking along well to date although some forecasts look strange as we receive funds at different times.

Invoices for Levies will be sent out next week and due date 31 December 2023.

7. Board Composition – Phil Todd

A discussion was had around what the right number of members for the board should be, is 7 too many? Do we need president, vice president etc. as these are historical positions. What sub committees are needed? It was decided that we set up the following:

- Finance and Risk Committee – Barry Jordan and Phil Todd
- High Performance or Player Development – To be discussed at next meeting re General Manager recommendation.
- Remuneration committee – Barry Jordan, Phil Todd, and Dayle Jackson
- Health and Safety Committee – Sharman Buckle and Jason Puddick
- Constitution and Regulations Committee – Sue Way and Rod Leitch
- Judicial Committee – A group of people are on this committee and will be called upon if needed for any issue.

These committees would now go and work out a plan for the next twelve months and come back to report on what they will be doing, or support needed.

8. Strategic Priorities – Barry Jordan

Barry asked what projects we should be looking at moving forward as a board. A discussion was had around what the board thought were good projects for the board to work towards.

A discussion document will be made and sent out to the board to look at these projects and place a timeline with them. A discussion will be had by the board at the next meeting around these projects.

9. Club Financial Viability Report Plan – Barry Jordan

Clubs will be re asked to submit their financial reports for last year and allow Barry to look back at his report from last year to see how clubs are tracking.

10. Interclub Competition Review – Jason Puddick

After the tournament review there seemed to be a desire by some clubs for change regarding our National Division 1 Interclub. The current format is suitable for the top 10 clubs but what about the other clubs? By having a proposal to go to clubs well in advance of the tournament review so clubs can discuss the options we may better have the chance to develop a competition that suits more.

The current competition has been primarily unchanged for almost 40 years (current format started 1989)

Action: Jason Puddick and GM to develop a new system

11. Other Business

Letter from Johnsonville Bowling Club

A letter was received about a player who has a physical impairment and was a member for 3 years but did not play much during that time. Could this member now be considered a 1st year player after finding a better way to play that suits his disability. After a discussion it was decided that the bowler could play this season as a 2nd year bowler.

The Board reiterated that all such requests are considered on a case-by-case basis (taking all factors into consideration)

Green Allocations

The General Manager explained how the procedure was for allocating greens for the season. It is slightly different from previous years as we now will be re checking greens after the Christmas period looking for green improvements.

Clubs have expressed not enjoying the new process as they now have less warning for the use of their greens. The Board hope that by going to this system, more events will be played on the best surfaces in Wellington.

The meeting concluded at 7.59 p.m.

NEXT MEETING

The next meeting will be held on 4th December 2023.

Minutes confirmed as a true and correct record:

Chair

Date