



Bowls Wellington

Board Meeting Minutes

10th June 2024 at 5.38 p.m.

At Pelorus Trust Sports House, Seaview

Present

Members Barry Jordan (Chair), Dayle Jackson (President), Sue Way, Rod Leitch, Jason Puddick.

In Attendance Blake Signal (General Manager).

1. Welcome

The Chair welcomed everyone to the meeting.

2. Apologies

Phil Todd, and Sharman Buckle.

3. Minutes of Previous Meeting

The minutes of the Board meeting held on 29th April 2024 had been circulated and were taken as read.

It was resolved that the minutes of the meeting held on 29th April 2024 be confirmed as a true and correct record of the meeting.

Dale Jackson/Rod Leitch

No Matters Arising from Minutes

4. General Managers Report

The report was taken as read.

AGM Prep – General Manager to get a timeline to Board in regards to preparation of the AGM. Reports to be written with emphasis in these topic areas:

- **President** – Players and Achievements based
- **Chair** – Governance and Finance
- **General Manager** – Operational

The Auditor has been contacted and we are working on a timeline and what is needed.

Website – The General Manager is looking at setting up a refreshed website over the winter, the Board offered suggestions and recommended clubs be asked the same thing at the next delegates meeting.

Grants – A resolution was approved to make the following applications for grants:

- Pelorus Trust – Handbook Costs
- Four Winds – Salary Help
- One Foundation – Printing Costs

Jason Puddick/Sue Way

Health and Safety Report taken as read.

5. Financial Statements

Barry and Blake went through the financial reports to 31 May and end of financial year.

Income is down from the budgeted amount due to the ongoing difficulty in securing grants especially this relating to finding operating expenses. This is offset somewhat by increased sponsorship and keeping our operating expenses under budget. Subject to the audit we expect to report a small surplus.

The General Manager tabled a second draft (Financial Year 2025) budget for the Board to look at again. Suggestions were made and this still needed some adjustments by the General Manager and will be looked at again prior to the AGM. But in general terms a break-even budget is still the desired outcome but with softening grant income, modest increases in club affiliation fees may be necessary but these are unlikely to be more than normal CPI adjustment. What might change though is the allocation between clubs given changes in numbers in 2024,

A motion was made regarding our Youth and Inclusivity Officer as well as regarding Levies for the next season. The Board committed to funding this role through to at least the end of calendar year 2025 to progress this work but asked Blake to work up specific objective goals for Brady to ensure the return on this project with our overall strategic participation goals

6. Usage of Regional Indoor Facility

A discussion was had regarding the Bowls Wellington usage of the regional Indoor facility at Naenae Bowling Club for centre events and training. The General Manager will go back to Naenae to discuss possible future options at the facility.

7. Other Business

Regional Meeting of Centre Managers

The General Manager attended the regional meeting earlier that day and reported on observations. This meeting is where the lower North Island Centres discuss Representative events and share information for running the Centre.

Tournament Review

Everything has been sent to clubs and voting questions have been clear and concise and should be easy to follow. Agenda for this meeting will be sent out next week with a quick refresh a week out for all.

The discussion was then held about the ideal frequency of these reviews. They need to be relevant but again if they are too frequent decisions from one meeting don't get time to properly bed in. The Board decided that, on balance a biannual review was more appropriate, and clubs would be informed of this decision at the Delegates Meeting in July of this decision. What this means is the next tournament review would occur in 2026.

The meeting concluded at 6.56 p.m.

NEXT MEETING

The next meeting will be held on 5th August 2024.

Minutes confirmed as a true and correct record:

Chair

Date