



Bowls Wellington

Board Meeting Minutes

28th October 2025 at 5.53 p.m.

@ Pelorus Trust Sports House, Seaview.

Present

Members Barry Jordan (Chair), Rod Leitch (Vice-President), Jordan Todd, Barbara Pilkington.

In Attendance Blake Signal (General Manager).

1. Welcome

Barry welcomed everyone to the meeting.

2. Apologies

Phil Todd (President), Dayle Jackson.

3. Minutes of Previous Meeting

The minutes of the Board meeting held on 15th September 2025 had been circulated.

It was resolved that the minutes of all meetings held on 15th September 2025 be confirmed as a true and correct record of the meetings.

Rod Leitch/Jordan Todd

No other matters arising.

4. General Managers Report

The report from the General Manager was provided and taken as read.

Staff – Approval to keep our Youth and Inclusivity role continuing into 2026 until the end of June 2026 at this stage and reviewed again then. It will be great if we can show more of what this role does in the community and through our socials.

Grants – A full report of recent grants was tabled, and new applications were approved. The Chair asked for more information on the report about ensuring all accountability steps (audits) are complete and any feedback on submissions.

Health and Safety – Nothing to new report.

Club Check – The GM has a set-in place to meet with 3 clubs prior to Christmas to pass on information from the Centre and to more get a gauge on their clubs are currently running and any issues they feel we could help with.

The GM will make more of these appointments with other clubs in the new year.

Sponsorship Update – This will be talked about more in its own Agenda Item later.

5. Finance

The financial statements for the last two months were provided. All accounts looked to be tracking well at present. The Chair explained that although the reports show a surplus at this early stage, but the overs and under are likely to smooth out as we go through the year.

Aged Receivables show that some clubs are still to pay for entries / levies but as this closes by end of month we will just keep an eye on this till next month.

Barry Jordan/Rod Leitch

6. Bowls Wellington Regulations

Jordan tabled the regulations he has updated. The GM would update these with the required changes and then send out to Board and ask for approval via email or the next meeting if close enough.

7. Bowls Feasibility Study

The GM met with Nuku Ora gaining information on what the next steps were. The GM will now set up a meeting with our preferred provider to go through what we want to achieve from this project and then next steps for us.

8. Sponsorship

The sponsorship structure and booklet have gone out on our social media, website, and newsletter and the GM will be hitting the road after Christmas to try and get some more sponsorship.

9. Greenkeepers Association Merger

The GM tabled a letter from the Greenkeepers Association with a term of reference for the merger of their group into Bowls Wellington. The GM and Jordan were to go through this letter and set-up a reply to them. The Board also suggested that a member of the Greens Committee become a Bowls Wellington Board member to keep them represented in the governance of the organisation and any decision process.

10. Other Business

- Uniform – Approval of new design. This will go to Dynasty for order.
- Tournament Review Process – The GM went through the process for the Tournament Review which will be talked about at the Delegates Meeting.

The meeting concluded at 7.08 p.m.

NEXT MEETING

The next meeting will be held on 8th December 2025 at 5.30pm

Minutes confirmed as a true and correct record:

Chair

Date