



## **Bowls Wellington**

### **Board Meeting Minutes**

8<sup>th</sup> December 2025 at 5.16 p.m.

@ Pelorus Trust Sports House, Seaview.

### **Present**

Members Barry Jordan (Chair), Phil Todd (President), Rod Leitch (Vice-President), Dayle Jackson, Jordan Todd, Barbara Pilkington.

In Attendance Blake Signal (General Manager).

#### **1. Welcome**

Barry welcomed everyone to the meeting.

#### **2. Apologies**

None

#### **3. Minutes of Previous Meeting**

The minutes of the Board meeting held on 28<sup>th</sup> October 2025 had been circulated.

**It was resolved** that the minutes of all meetings held on 28<sup>th</sup> October 2025 be confirmed as a true and correct record of the meetings.

**Rod Leitch/Jordan Todd**

No matters arising.

#### **4. General Managers Report**

The report from the General Manager was provided and taken as read.

**Staff** – All reviews of the year had been completed and staff were happy with outcomes. Ross has indicated that he is happy to stay on as long as needed/wanted. Julia and Kenny had a busy month with almost 2000 youth introduced to the sport. They were to deliver a report later in the meeting.

**Grants** – A full list of Grants applications and accountabilities was tabled with an update on each one. The GM discussed that he was finding it harder this year with grants and he would be working on more grants in the new year along with a push for sponsorship.

**Health and Safety** – Nothing to new report.

**Club Check** – The GM had a meeting in place the following day at Karori and would be working with Wainuiomata to reschedule that visit. Miramar had yet to set a date and GM would go out to more clubs and set up appointments in the new year.

**Sponsorship Update** – The GM is setting up a week in January to head out and talk to parties about sponsorship opportunities.

## 5. Finance

The financial statements for the last month were provided. Grants and Sponsorship is low at present but with a plan for the new year it is hoped that this will improve.

Aged Receivables show that some clubs are still to pay for levies but were tracking alright. An email was to go out to clubs reminding them of their need to pay on or before the due date.

**Barry Jordan/Rod Leitch**

## 6. Bowls Wellington Regulations

This was officially signed off by the Board and this will now be put on the Bowls Wellington Website. This would be discussed at the next Delegates meeting with questions taken then.

## 7. Bowls Feasibility Study

The GM tabled a quote and report from the preferred supplier which was higher than anticipated. The Board wanted a more detailed breakdown of the services and asked for a contract of services for the study. The GM was to work with Nuku Ora about what steps to take next around finding funding as well as looking a further quotes from other organisations.

## 8. Interclub Complaints

A couple of complaints had been raised by different clubs regarding the marking situation at various clubs in lower grade interclub matches. It's more around the lack of communication around this happening, and clubs not being informed that there will be no marker. The GM will send an email to clubs reminding them that if they are unable to find a marker themselves, they should ask the club they are playing for support. This will be looked at during the Tournament review.

## 9. Other Business

- Bowls New Zealand Inter-Centre request – The board voted against the proposal which allowed a Para team to play in the Inter-Centre but supported the idea and suggest that this could be better in the Interclub Competition. The GM was to relay this to Bowls New Zealand.
- Greenkeepers – Blake was to go back to Brendon Gibson asking for Bank account details, a list of assets and a discharge of liabilities. Once this was received we would formalise the agreement and look at moving their assets to Bowls Wellington.

**10. Youth Bowls Report**

Julia and Kenny talked about their youth bowls program and gave a detailed insight to what they have been doing over the last 3 terms. This report was very well received and it was asked if they could please present this at the next AGM.

The meeting concluded at 6.52 p.m.

**NEXT MEETING**

The next meeting will be held on 9<sup>th</sup> February 2025 at 5.30pm

Minutes confirmed as a true and correct record:

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Chair

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Date