

Bowls Wellington

## Board Meeting Minutes

29 June 2020 at 6.29 p.m.

At Pelorus Trust Sports House, Seaview

### Present

Members Gerry Macgregor (Acting Chair), Sue Way (*by phone then in person*), Dayle Jackson (President), Rod Leitch, and Sharman Buckle.

In Attendance Nigel Dixon (General Manager) and Angela Sheehan (Minutes).

Apologies Wayne Henshaw (Vice-President). Due to transport difficulties, the following apologies were received for late arrival: Sue Way, Dayle Jackson, and Sharman Buckle. Sue Way attended via phone for the first part of the meeting.

### 1. Welcome and Agenda

The Acting Chair welcomed everyone to the meeting. He noted that Sue Way was present at this meeting by phone.

The agenda was confirmed.

### 2. Conflicts of Interest

No changes to the Interests Register or conflicts with today's agenda were advised.

### 3. Minutes of Previous Meeting

The minutes of the Board meeting held on 17 February 2020 had been circulated, and were taken as read.

**It was resolved** that the minutes of the meeting held on 17 February 2020 be confirmed as a true and correct record of the meeting.

**Rod Leitch / Gerry Macgregor**

### Matters Arising

#### Bank Profiles

All Board Members should ensure they have completed their profiles at Westpac bank.

**Action: Board Members**

Sue Way said that a second bank signatory will need to be appointed.

### 4. General Manager's Report and Financials

The General Manager spoke to his report and financials. He noted the improved financial situation, with a \$44,000 increase in the balance sheet on the same time last year.

**5. Tournament Review Ratification**

The Board agreed to go ahead with the recommendations from the tournament review.

**6. 2020-21 Draft Calendar / Greens Allocations**

*(Sue Way, Sharman Buckle, and Dayle Jackson joined the meeting during discussion of this item.)*

The Board confirmed the 2020-21 calendar, subject to minor amendment.

The General Manager had had a conversation today with the Greenkeepers Association, after which he had made minor amendment to the 2020-21 green allocations based on their most recent assessments. Sue Way said she would like to see the Greenkeepers Association put the assessments on their website.

**7. National Intercentre Tournament Conditions of Play**

Bowls New Zealand had asked Centres how they would feel about changing the National Intercentre Tournament Conditions of Play to accommodate an eighth player in each team and allowing all eight players to be selected to compete in any discipline throughout the tournament. The Board agreed to seek the view of the selectors, and they will support their stance on the matter.

**8. Board Selection Panel**

A selection panel needed to be set up for this year's Board elections. The Constitution stipulates that the three people shall be: the President of Bowls Wellington, the Delegates' vote, and a Board appointment.

**It was resolved** that the Board of Bowls Wellington ask the General Manager to approach Mark O'Connor to be the Board appointee on the selection panel; if Mark is unavailable, the General Manager should contact John Hanning.

**Sue Way / Sharman Buckle**

**9. Annual Award Nominations**

The Board supported the following nominations for this year's awards:

- Greenkeeper of the Year - Ray Lovie.
- Administrator of the Year – Maurice Picard.
- Coach of the Year – Cath Thomson (Plimmerton Bowling Club).

**10. Life Membership Bowls Wellington – Trevor McCormish**

The Board was happy to consider a nomination for life membership of Bowls Wellington for Trevor McCormish, a former Chair of the Board and former President of Bowls New Zealand. This should come from Island Bay but Gerry Macgregor would assist.

**11. General Manager Performance Review**

The General Manager left the meeting and the Board went into committee to discuss the General Manager's performance review.

**12. Other Business**

**12.1 Board Meetings Frequency**

Sue Way stressed the importance of quickly rescheduling a Board meeting that has had to be cancelled. The Board asked the General Manager to send Board Members prospective dates for Board meetings both before and after the Annual General Meeting.

**Action: General Manager**

The meeting concluded at 8.31 p.m.

Minutes confirmed as a true and correct record:

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Date